

## Prose Mentor & Poetry Mentor

### Reports to:

Co-Directors Aldwin Li ([aldwin4@gmail.com](mailto:aldwin4@gmail.com)) and Kaya Dierks ([kaya.dierks@gmail.com](mailto:kaya.dierks@gmail.com))

### Job Overview:

The Incandescent Studio is an international, online creative writing mentorship program. Prose Mentors & Poetry Mentors are early-career writers, each paired with a young, aspiring author (“mentee”). Over the course of the five-week Studio, which runs July 17-August 21, mentors are responsible for teaching their mentee craft basics, editing their work, and introducing them to the world of youth publications and competitions. The ideal mentor is an energetic, highly-organized person who is eager to share their writing experience with the next generation of teen authors.

### Location:

Remote and International

### Time Commitment:

2 hours per week, over the 5-week studio duration; plus additional studio prep work

### Responsibilities:

- Create an original and personalized creative writing curriculum for your mentee
- Meet with your mentee and instruct live (30 minutes each week)
- Edit your mentee’s work (one piece per week)
- Participate in studio-wide events, including required training meetings and optional bonding activities
- Actively and promptly communicate with your mentee and with Incandescent staff
- Design and host a studio-wide creative writing workshop, alone or with a team

### Requirements:

- At least 16 years old
- Outstanding skill in creative writing (prose *or* poetry)
- Ability to adhere to deadlines
- Commitment to mentee success
- Prior experience working in a teaching role (as a tutor, volunteer, babysitter, etc) is *preferred* but not required
- Prior experience in creative writing competitions (YoungArts, Scholastic, etc) and writing programs (Iowa, Kenyon, Adroit, etc) is *considered* but not required

### Compensation:

Because the Incandescent Studio is a fundraiser, we are not able to financially compensate mentors for their time. However, we offer mentors the following benefits:

- Volunteer hours
- Resume and leadership experience
- Access to an accomplished, global community
- Recommendation letter (available upon request)